



City of Long Beach Employment Opportunity

GARAGE SUPERVISOR

Job Number: I22NN-16

SALARY: \$2,092.96 - \$2,845.80 Biweekly
\$4,534.75 - \$6,165.90 Monthly

OPENING DATE: 03/18/16

CLOSING DATE: 04/01/16 04:30 PM

DESCRIPTION:

PROMOTIONAL OPPORTUNITY: OPEN TO CURRENT CITY EMPLOYEES ONLY.

EXAMPLES OF DUTIES: Under direction, supervises and coordinates the activities of a crew engaged in the inspection, maintenance and repair of a wide variety of gasoline and diesel operated equipment; including alternative-fuel vehicles (e.g. LNG, CNG); plans, organizes, schedules and supervises the work of personnel engaged in repairing, adjusting, inspecting, and servicing a wide variety of vehicles including marine transportation, construction and power equipment, gasoline and diesel operated engines, including electronic engine controls; provides estimate repair costs; establishes work standards and evaluates the work in progress and upon completion; selects, trains, and evaluates personnel and recommends discipline; ensures work areas are orderly and in compliance with regulatory requirements; acts as liaison with client departments and individuals in evaluating equipment needs and in establishing work priorities; consults with vendors regarding equipment acquisition, warranty requirements and contracts; requisitions materials, tools and equipment; deals with the public in a courteous and professional manner; may perform the duties of a crew member as needed; performs other related duties as required.

REQUIREMENTS TO FILE:

Open to current City employees with three or more years of experience in the classification(s) of Body and Fender Mechanic – Painter, Equipment Mechanic and Fleet Services Supervisor, or any combination thereof.

- Willingness to work an irregular schedule, including nights, weekends, holidays, overtime, and on-call rotation as required.
- A valid driver's license (Class A, B, or C) is required by the hiring department; a valid Class B license will be required within six months of appointment.

Candidates must comply with the Anti-Drug and Alcohol Misuse Prevention Program as required by the Department of Transportation.

DESIRABLE QUALIFICATIONS: An Automotive Service Excellence Certification (ASE) or an ASE Master Certification is highly desirable.

SELECTION PROCEDURE: EXAMINATION WEIGHTS:

Application Packet.....Qualifying
Written Examination.....Qualifying
Appraisal Interview.....100%

A minimum rating of 70 must be attained in each part of the examination.

Based on the number of application accepted, the selection procedure may be changed. In the event a revision is necessary, the affected persons will be notified.

If you do not receive notification by April 15, 2016, please contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for some positions interacting with the public.

This information is available in an alternative format by request at (562) 570-6202.

An Equal Employment Opportunity

J.O.B. L09AN-16 DWM

3/16/16

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

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APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/longbeach>

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GARAGE SUPERVISOR
DM

Civil Service Department
333 W. Ocean Blvd., 7th Floor
Long Beach, CA 90802
(562) 570-6202

civilservice@longbeach.gov
